



PLEASE TYPE OR USE BLOCK CAPITALS

1 Submission details (tick as appropriate)

Full Plans **Building Notice** **Regularisation**

2 Address where building work is to be carried out

Address: _____
Postcode: _____

Note: A location plan sufficient to readily identify the site should be included

3 Full description of the work (e.g. single storey extension to enlarge the lounge or change of use)

Commencement date if known: _____ No. of storeys: _____

EWI: Please specify type and thickness of insulation:

4 Applicant's details (please give FULL name, postal address and contact details)

Mr / Mrs / Ms / Miss: _____

Address: _____

Postcode: _____

E-mail: _____ Tel: _____

Mob: _____

5 Agent's details (please give details of the person dealing with the project e.g. architect, surveyor)

Mr / Mrs / Ms / Miss: _____

Address: _____

Postcode: _____

E-mail: _____ Tel: _____

Mob: _____

6 Anticipated length of contract Number of weeks: _____

7 Use of building

Present Use: _____ Proposed Use: _____

8 Conditions (Full Plans Submissions only)

Do you consent to the plans being passed subject to conditions where appropriate?
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Building Notice Applications:-

~~On completion of this form, a plan shall be prepared on double A1 paper with the same proportions for a **site plan** to a scale of of 1:1250 or 1:500 to show drainage details and boundaries of site. Additional information may also be requested, e.g. Engineer's calculations.~~

Regularisation Application:-

In accordance with

